

**Pelham-Batesville Fire Department  
Board of Fire Control  
Commission Meeting Minutes Monday,  
November 20, 2023**

1. Chairman Frank Cox opened the meeting at 7:00 PM at Headquarters located at 3050 S. Highway 14, Greer. Members present were Chairman Frank Cox, Greg Jackman, Keith Poole, and John Parkins. Others present were Chief Phill Jolley, DC Carey Ballew, AC Drew Padgett, BC Scott Harris, Barry Pittman, and Rainbow Moore.
  - a) John Parkins made a motion to approve the agenda as written. Greg Jackman seconded the motion and all members approved.

**\*\*\*\*Public Meeting Opened at 7:01 PM – No Public Attendance – Closed at 7:01 PM\*\*\*\***

2. Greg Jackman made a motion to accept the minutes as written for the regularly scheduled meeting on October 16, 2023. John Parkins seconded the motion and all members approved.
3. Financial Report:
  - a) John Parkins presented the financial reports for October 2023.
4. Old Business:
  - a) Chief Jolley presented the corrections made to the 2024 Proposed Budget as a result of the First Reading, to include a few updates. During discussion on the budget, Chairman Cox indicated that it would be advisable that the total final approved budget does not exceed the amount of tax revenue from the previous year.
  - b) AC Padgett updated the Board regarding the progress of the new training project at HQ. Greenville County Land Development is requiring that a new study be conducted on the retention pond to determine its ability to serve the new training project. Gray Engineering has been contacted to assist in getting this completed.
  - c) Chief Jolley handed out a “Term Sheet” provided by Maple Mark Bank regarding the USDA loan for the new apparatus. We should be able to adopt the resolution as early as January 2024.
5. New Business:
  - a) John Parkins made a motion to enter an Executive Session at 7:20 PM to discuss personnel pay and benefits. Greg Jackman seconded the motion and all approved. The Executive Session was exited at 8:13 PM. John Parkins made a motion to postpone the approval of the 2024 Budget until December 11, 2024, at which time a Special Meeting will be held. Greg seconded the motion and all approved.
6. Reports:
  - a) Response and Inspection: Presented by AC Ballew
  - b) Other Reports: None

c) Chief Reports:

- Annual Awards Banquet will be held on January 25, 2024, at 6:30 PM at Hartness
- Commissioner's Dinner will be held on January 12, 2024
- PBF Kid's Christmas Party will be held on December 2, 2023, from 1:00 PM – 4:00 PM at HQ
- Next Commissioner's Meeting is scheduled for November 20, 2023, at 7:00 PM.

7. John Parkins made a motion to adjourn the meeting at 8:16 PM.

Respectfully,

Greg Jackman, Secretary