

**Pelham-Batesville Fire Department
Board of Fire Control
Commission Meeting Minutes
Monday, March 15, 2021**

1. Chair Frank Cox opened the meeting at 7:00 pm at Headquarters located at 3050 South Highway 14, Greer. Members present were Chairman Frank Cox, Keith Poole, Greg Jackman and John Parkins. Others present were Chief Phill Jolley, AC Carey Ballew, Captain Drew Padgett, Captain Barry Pittman, Lt. Mark Burns, AO Samuel Stevenson and Rainbow Moore. Mike Burton and Will Kerr both of Raftelis joined via Microsoft Teams.
 - a) Keith Poole made a motion to approve the agenda as written. Greg Jackman seconded it and all approved.
2. Greg Jackman made a motion to accept the minutes as written for the regular scheduled meeting on February 15, 2021. Keith Poole seconded it and all approved.
3. John Parkins presented the financial reports for February 2021.
4. Old Business:
 - a) Chief Jolley updated the Board regarding the re-appraisal of the old Station 2 building located at 1605 South Highway 14, Greer, SC 29650. Stone & Associates revisited the previous appraisal, and the appraisal went from \$290,000.00 to \$310,000.00. The roof leaks have been repaired as approved at the board meeting held on February 15, 2021.
5. New Business:
 - a) Mike Burton with Raftelis presented the financial model templates that will be utilized to assist Pelham-Batesville Fire Department in negotiations regarding the City of Greer contract that expires in October 2022. The templates will be the property of the Pelham-Batesville Fire Department to utilize for current and future projects. Theo will be invited up for a meeting to discuss moving forward with the assembly of a written contract utilizing the data compiled from the new financial model templates.
 - b) Chief Jolley requested that several projects be addressed using the remaining funds in the Escrow Account for HQ #4217. The current balance of the account is \$254,029.36. Projects consist of new cabinets in auxiliary bay, training facility, track, storage building, bagger mower for embankment and a grill base. Chief Jolley will request a quote to build a brick box for the grill versus a prefabricated grill base. John Parkins made a motion to approve the cabinets in the auxiliary bay as quoted not to exceed \$18,000.00. Greg Jackman seconded and all approved.
 - c) Chief Jolley updated the Board on Billy Stewart.
6. Reports:
 - a) Response and Inspection: AC Ballew presented reports
 - b) Other Reports: None
 - c) Chief Reports:

- i. 2021 SPD Leadership Program
 - ii. Article in the Post & Courier written by Chief Phill Jolley defending SPDs across the state
 - iii. John Tripp appreciation letter written in response to an accident that took place on March 14, 2021.
 - iv. Discussed Capital Replacement Reserve account and Operating Account
7. Keith Poole made a motion to adjourn the meeting at 8:21 pm.

Respectfully,

Greg Jackman
Secretary