

**Pelham-Batesville Fire Department  
Board of Fire Control  
Commission Meeting Minutes  
Monday, August 16, 2021**

1. Chair Frank Cox opened the meeting at 7:00 pm at Headquarters located at 3050 S. Highway 14, Greer. Members present were Chairman Frank Cox, Keith Poole, Greg Jackman, Billy Stewart, and John Parkins. Others present were Chief Phill Jolley, Battalion Chief Mitch Atkins, Training Captain Drew Padgett, Volunteer Captain Barry Pittman, Gary Laughter and Rainbow Moore. Theo Dubose, Attorney and Mike Burton, Raftelis also joined the meeting via Microsoft Teams.
  - a) John Parkins made a motion to approve the agenda as written. Greg Jackman seconded it and all approved.
2. Greg Jackman made a motion to accept the minutes as written for the regular scheduled meeting on June 21, 2021. Keith Poole seconded it and all approved.
3. John Parkins presented the financial reports for July 2021.
4. Old Business:
  - a) Mike Burton with Raftelis walked the Board of Commissioners through the supporting documentation for the City of Greer negotiations. Chief Jolley informed the Board that he plans to set up a preliminary meeting with Chief Flowers of Greer FD, inviting him and other key officials to PBFD Headquarters, with the Boards' approval. The model projected great sustainability at a 3% escalation every three years or a 3% increased based on actual rates; the latter being more time consuming to calculate. With this sustainability model PBFD should be able to hire additional personnel and possibly improve ISO Rating.
  - b) Chief Jolley continues to get calls regarding the old station located at 2761 S. Highway 14. He will be showing the building to two different individuals this week. He has been contacted by several real estate agents inquiring about Buyer's Agent commissions. Chief Jolley asked the Board to consider offering a 4% commission to any agent that brings a buyer. Keith Poole made a motion to offer a 4% BA commission. Billy Stewart seconded and all approved.
5. New Business:
  - a) Training Captain Drew Padgett presented the Board with (4) quotes for the remaining (5) Pagers and (5) Chargers ranging from \$4,189.65 to \$4,554.95 to complete the Capital Budget Communications Request #9003. John Parkins made a motion to purchase the equipment from Kimball Communication not to exceed \$4,200.00. Greg Jackman seconded and all approved.
6. Reports:
  - a) Response and Inspection: None
  - b) Other Reports: None
  - c) Chief Reports:
    - i. Open House/HQ Dedication: Looking at a Saturday afternoon in October.
    - ii. Chief Jolley and John Parkins will be attending the SPD Conference 9/29 – 10/1.

- iii. Chief Jolley and Asst. Chief Ballew will be attending the Chief's Conference 10/6 – 10/9.
  - iv. Christmas Banquet will be scheduled in December and will be held in the bays located at HQ.
  - v. The Budget Workshop date is TBD. Preliminary Review date will be in October with Final Review date in November.
  - vi. Chief Jolley updated the Board on the older guys from years past: Norris/Cox/Holder
7. Keith Poole made a motion to adjourn the meeting at 7:54 pm.

Respectfully,

Greg Jackman  
Secretary