

**Pelham-Batesville Fire Department
Board of Fire Control
Commission Meeting Minutes
Monday, May 18, 2026**

1. Chairman Frank Cox opened the meeting at 7:01 PM at PBFD Headquarters located at 3050 S. Highway 14, Greer SC 29650. Members present were Chairman Frank Cox, Greg Jackman, Louis Voorhees, Keith Poole and John Parkins. Others present were Chief Phill Jolley, Asst. Chief Drew Padgett, Capt. Nick Dorsey, Lt. Brandon Cowart, Lt. Matt Greene, Mechanic Charlie Shill, Rainbow Moore, and VC Barry Pittman. Guests, Drew Ledbetter, Kendra Vandross, Donna Kazia, and Joe Delany.
 - a) John Parkins made a motion to approve the agenda as written. Greg Jackman seconded the motion, and all members approved.
2. Greg Jackman made a motion to accept the minutes as written for the regularly scheduled meeting on April 20, 2026, and the special called meeting on May 11, 2026. Louis Voorhees seconded the motion, and all members approved.
3. Financial Report:
 - a) John Parkins presented the financial reports for April 2026.
4. Old Business:
 - a) Joe Delany with Keel Concepts updated the Board regarding the plans for the Station 4 Shop addition project. Project will consist of sprinkler system for entire building, laundry area and crane system. Exterior will match current building and include landscaping plans to satisfy neighboring homeowner requests. Next step is budget and sending project out for bids. Plans will be reviewed prior to sending out for bids. Project time should be 6-8 months.

Station 4's ice machine is in immediate need of replacement. Quote was received from Food Equipment Company for \$8,313.00 plus tax, tubing kit and delivery/install. Keith Poole made a motion to purchase the ice machine not to exceed \$9,500.00. John Parkins seconded the motion and all approved.
5. New Business:
 - a) Kendra Vandross with The Brittingham Group presented the 2025 Financial Audit to the Board. She further explained the need for the 2024 Single Audit as well as the 2025 Single Audit needed to satisfy the USDA Loan requirements. Both single audits will be filed by The Brittingham Group on May 28, 2026. A single audit should not be needed for 2026.
 - b) Lt. Matt Greene presented the Capital Equipment Request (9009) for fire hose which was budgeted at \$11,000.00 as part of the normal replacement schedule. Quote came in at \$10,668.90 from NAFECO. A quote for the Capital Equipment Request (9009) for a hose storage rack from Global Industries came in at \$4,187.97. Louis Voorhees made a motion to purchased the hose as quoted. Greg Jackman seconded the motion and all approved.

- c) Greg Jackman made a motion to enter into Executive Session to discuss personnel issues at 7:28 PM. Keith Poole made a motion to exit Executive Session at 8:56 PM. No action was taken.

6. Reports:

- a) Response and Inspection: Chief Jolley presented the response and inspection reports to the board.
- b) Other Reports: None
- c) Chief Reports:
 - Next regular Commissioner's Meeting is scheduled for June 15, 2026, at the regular time of 7:00 PM.

7. Keith Poole made a motion to adjourn the meeting at 8:58 PM.

Respectfully,

Greg Jackman, Secretary