

**Pelham-Batesville Fire Department
Board of Fire Control
Commission Meeting Minutes
Monday, November 17, 2025**

1. Chairman Frank Cox opened the meeting at 7:00 PM at Headquarters located at 3050 S. Highway 14, Greer. Members present were Chairman Frank Cox, Greg Jackman, Louis Voorhees, Keith Poole and John Parkins. Others present were Chief Phill Jolley, DC Carey Ballew, AC Drew Padgett, BC Mitch Atkins, Rainbow Moore, and VC Barry Pittman.
 - a) John Parkins made a motion to approve the agenda as written. Louis Voorhees seconded the motion, and all members approved.

PUBLIC HEARING OPENED AT 7:01 PM

Barry Pittman inquired about the budgeted item “Social Media Services” and what it entailed. Chief Jolley explained that those services handled all social media accounts and website contributions related to promotions, personnel, daily activities, community involvement, etc. Barry Pittman also inquired about the “Vehicle Maintenance” budget and how that would look if it were outsourced. Chief Jolley explained that if these services were outsourced the budget could potentially be 30%-40% higher.

PUBLIC HEARING CLOSED AT 7:07 PM

2. Greg Jackman made a motion to accept the minutes as written for the regularly scheduled meeting on October 20, 2025. Keith Poole seconded the motion, and all members approved.
3. Financial Report:
 - a) John Parkins presented the financial reports for October 2025.
4. Old Business:
 - a) DC Ballew updated the Board that Station 3’s interior lighting upgrades are completed, and the bay has been painted which brings a close to the interior renovations. The exterior renovations should start soon.
 - b) Chief Jolley informed the Board that the survey to the Planning Board has been submitted, and the fee has been paid. We should know more next month regarding moving forward.
5. New Business:
 - a) No Capital Requests were presented.
 - b) The 2nd reading of the 2026 Budget was presented by Chief Jolley and Deputy Chief Ballew.
 - c) Greg Jackman made a motion to enter into Executive Session to discuss Personnel Salaries. Keith Poole 2nd the motion and all members approved. Members entered the Executive Session at 7:26 PM. Members exited the Executive Session at 8:05 PM. John Parkins made a motion to accept the 2026 Financial Budget as revised and presented at \$7,314,387.00. Keith Poole 2nd the motion and all members approved. Keith Poole made a motion to approve the employee bonus as discussed for a total of \$106,000.00 out of the reserve funds. Louis Voorhees seconded the motion and all approved. John Parkins made a motion to approve the December administrative staff discretionary bonuses to come of out of the 2025 Budget. Louis Voorhees seconded the motion and all approved.

6. Reports:

- a) Response and Inspection: DC Ballew presented the response and inspection reports to the board.
- b) Other Reports: None
- c) Chief Reports:
 - 2024 Financial Audit should be completed by the auditor in a few weeks and will be presented at the January 2026 Commissioner's Meeting.
 - Staff Party will be held on December 23, 2025, at HQ at 12:00 PM.
 - Commissioner's Dinner will be held on January 9, 2026.
 - Annual Awards Banquet will be held at Hartness on January 30, 2026.
 - Next regular Commissioner's Meeting is scheduled for January 19, 2026, at the regular time of 7:00 PM.

7. Keith Poole made a motion to adjourn the meeting at 8:07 PM.

Respectfully,

Greg Jackman, Secretary