

**Pelham-Batesville Fire Department
Board of Fire Control
Commission Meeting Minutes
Monday, May 17, 2021**

1. Chair Frank Cox opened the meeting at 7:00 pm at Headquarters located at 3050 South Highway 14, Greer. Members present were Chairman Frank Cox, Keith Poole, Greg Jackman, Billy Stewart, and John Parkins. Others present were Chief Phill Jolley, AC Carey Ballew, Captain Brandon McNeill, Captain Drew Padgett, Volunteer Captain Barry Pittman, Lieutenant Ryan Barnett, Engineer Jason Worthy, and Rainbow Moore. We were also honored to have Dr. Diane Burger join us as a special guest.
 - a) John Parkins made a motion to approve the agenda as written. Keith Poole seconded it and all approved.

Special Guest Dr. Burger was presented with a plaque to honor her service to PBFD as she transitions into retirement.

2. Greg Jackman made a motion to accept the minutes as written for the regular scheduled meeting on April 19, 2021. Keith Poole seconded it and all approved.
3. John Parkins presented the financial reports for April 2021.
4. Old Business:
 - a) Headquarters Project Update. Grill base quotes ranged from \$9,000.00 – \$15,000.00. Brick Mason quote was \$3,200.00. The cabinet project is still in progress.
 - b) There was an issue with a few windows at Station 4. The issue is being addressed with the window manufacturer at this time. The project is almost at completion and it appears that it should come to an end under budget.

5. New Business:

- a)
 - 1) Captain McNeill addressed a request for an increase in budget for a Capital Equipment Request #9006 regarding ballistic vests and quotes received for mowers.
 - i. It was stated that the vests will be utilized not only in needed situations on scenes, schools, fires etc. but also during training with the SCSO. The purchase of (9) additional vests will complete the current need of PBFD to have a fully stocked supply of vests. The previously approved budget for the vests was set at \$4,000.00. However, after further research the cost for the remaining (9) vests will total \$9,456.66. After discussion, Keith Poole made a motion to approve the increase in budget to not exceed \$9,500.00. John Parkins seconded and all approved.
 - ii. The quotes for a mower capable of clearing the bank in the back of HQ were presented as well as a quote from a local company capable of completing the job at hand. The purchase of a mower would be \$14,400.00. During a trial run, the mower was difficult to maneuver in a safe manner on the step bank. Carolina Specialty could mow the bank 2-4 times a year, offering discounts for quarterly service. After much

discussion it was decided that Carolina Specialty would be hired to cut the bank. The landscaping budget will be utilized to pay for their services.

- iii. The quotes for a mower to replace the 8-year-old mower at HQ were presented to the Board and John Parkins made a motion to accept the purchase of a TORO mower not to exceed \$13,500.00. Keith Poole seconded and all approved. The old HQ mower will be moved to Station 3 and utilized at that station.

2) Quotes were also presented for several projects under Capital Equipment Request #9008.

- i. Engineer Worthy presented the Board with quotes for several components to upgrade our current rope systems that are utilized for rescue ops. The purchases will come in under budget at \$2,125.00. John Parkins made the motion to approve the purchases. Keith Poole seconded and all approved.
- ii. Captain Padgett presented the Board with quotes for a vent saw, PFDs (Personal Flotation Devices), and raft. The following motions regarding the remaining rescue ops equipment were made: 1) Keith Poole made a motion to purchase the Vent Saw not to exceed \$2,000.00. John Parkins seconded and all approved. 2) Keith Poole made a motion to purchase the PFDs not to exceed \$500.00. 3) Greg Jackman made a motion to purchase the raft not to exceed \$3,500.00. Keith Poole seconded and all approved.

6. Reports:

a) Response and Inspection: AC Ballew presented reports

b) Other Reports: None

c) Chief Reports:

- i. Chief Jolley handed out an updated Board Member list.
- ii. Chief Jolley shared a letter from Mr. Laye with voter's registration office.
- iii. Chief Jolley informed the Board that several staff members will be attending the Fire-Rescue 2021 conference in Columbia June 9-12, 2021.
- iv. Chief Jolley updated the Board on a new leasing prospect for the old HQ building. The company is interested in a lease to own option.

7. Keith Poole made a motion to adjourn the meeting at 8:07 pm.

Respectfully,

Greg Jackman
Secretary